

## Emergency Board Meeting- High Country RC&D

April 8, 2011

USDA Service Center, Rexburg, ID

### MINUTES

**9:00 a.m.** Attendance: Dave Radford, Boneville County; Lee Miller, Fremont County; Debbie Karren, Jefferson County; Pam Herdrich, NRCS; Kelly Park, Teton County; Kimber Ricks, Madison County; Tod Shenton, Clark County; Sabrina Lear, HCRC&D; Tammy Egbert, HCRC&D.

### **Actions Needed:**

#### Office:

- Approve purchases if needed:
  - Computer/laptop - \$1,100.00
    - The board discussed buying a laptop for Sabrina to use. The old laptop would be used by Tammy for financial use. Motion to approve purchase of \$1,100 was made by Tod. Debbie seconded. Motion passed.
  - Printer, fax, scanner- <\$400.00
    - This was discussed but was found that it was not needed, if there was donated work space. Since Tammy and Sabrina would share work space.
  - 2 cell phones & call phone package
    - The discussion was that we would not need this unless there was not donated office space and phone lines.
    - Lee Miller said that Fremont County could donate an office line.
  - Conference call package
    - We will need this and look into options to save gas for meetings.
- Discuss telecommuting policy
  - This is not needed because of the donated office space discussion
- Donated office space
  - Lee Miller said that Fremont County has extra space at one of their county buildings and is willing to enter into a one-year contract with High Country to use the space. This would also include a land line. Utilities may be extra but not much.
  - Dave Radford said that he would be able to find 2 desks and office chairs to donate from Bonneville County.

#### BPA:

- Agree to take on 2 more contracts with Star Valley & East Cassia SWCD
  - The board discussed this action and Kimber Ricks made a motion to go ahead and enter into contracts with the other SWCD if the RC&D program is cut. Lee Miller seconded. Motion passed.
  - BPA Contacts: Rachel Kuhlak - Contract Specialist; Brad Miller- Is the "go-to" guy for information regarding this grant.

#### Pam's Status:

- Might take an early out if offer is right. Or Pam would be continuing to work for NRCS in another capacity.
- The board wanted to discuss contracting with NRCS but this was shot down by Jeff Burwell.
- Find other grant sources to fund a coordinator position.

#### Other Ideas:

- Rural Development has grants to fund a grant writer position to find grants to fund value added products with local producers.

**Adjourn 10:15am**